



City of Tallapoosa
Department of Community Development
25 E. Alabama Street
Tallapoosa, GA 30176
(770) 574 – 2345
<https://www.tallapoosaga.gov>

Requests for Proposals for H.H. Parking Repaving within the City of Tallapoosa

RFP Issue Date	16 July 2026
RFP Due Date	28 August 2026
Contact Person	McKay Kelley, Director of Community Development Mkelley@TallapoosaGA.gov CC: CommunityDevelopment@TallapoosaGA.gov

Introduction

The City of Tallapoosa is soliciting proposals from qualified contractors for repaving the front parking lot and entrance path of Helton Howland Park. Parking area is approximately 65'x120'. Approximately 12,500 sqft of total paving. Reference map:



Submittal Requirements

All submissions shall include:

1. A completed Proposal Title Sheet (Attachment 1) and Project Bid Form (Attachment 2)
2. E-Verify Affidavit
3. Proof of insurance (liability and workman's compensation)

Sealed proposals should be submitted to the City Hall, 25 E. Alabama Street, Tallapoosa, GA 30176, by 3:00 p.m. on 28 August 2026.

Submittals shall be in a sealed envelope or box marked "2026 Tallapoosa H.H. Parking Repaving Bid"

Submittals will be opened immediately following the submittal closing time at the abovementioned location.

Additional RFP Information

Lowest Bidder

The contract will be awarded to the lowest responsible bidder whose work, in the opinion of the city officials and staff, best meets the City of Tallapoosa's requirements.

All bidders clearly understand that the city reserves the right to reject any and all bids and to waive informalities in said bids.

Response Material Ownership

The material submitted in response to the RFP becomes the property of the City of Tallapoosa and will only be returned to the contracted firm at the city's option. Any person may review responses after the final selection has been made.

General Conditions of RFP

- A. The City reserves the right to reject all proposals, waive any informality, request interviews of Contractor(s) before awarding, and select and negotiate the Contract services in the City's best interest.
- B. The Contractor shall guarantee to perform the services offered and the total price of the proposal for a period of at least 60 days from the deadline for submission of proposals.
- C. The City reserves the right to accept all or part of any proposal and to negotiate a contract for services and costs with the selected Contractor.
- D. The Contractor shall provide all necessary personnel, materials, and equipment to perform and complete all work under this proposal.
- E. The City intends to recommend awarding a contract to the City Council for the requested services within one (1) month of receiving the proposals. The Contractor shall be prepared to commence work immediately upon executing a contract with the City.
- F. Unless otherwise stated, invoices are to be submitted to City Hall upon service delivery to the City. The invoice must include itemizing all services provided, including unit list price, net price, extension total amount(s) due, and previously paid amounts.
- G. Unless otherwise stated, payment will be made within thirty (30) days of the completion of the service, in an acceptable fashion, to the City and receipt of the invoice, whichever is later.

- H. Unless otherwise specified all costs listed are firm for the contract term.
- I. Neither party shall be liable for any inability to perform its obligations under any subsequent agreement due to war, riot, insurrection, civil commotion, fire, flood, earthquake, storm or other act of nature.
- J. Notification of the parties shall be considered to have been constructively received when it is mailed via the United States Postal Service or delivered in hand to the parties as stated in the condition

Special Conditions of RFP

- A. Contractor will be responsible for all signage and safety measures until asphalt is cured enough for the City of Tallapoosa to backfill paving.
- B. Temporary striping in accordance with GDOT specifications; final striping installed thirty (30) days later (if so indicated above)
- C. Contractor must indicate and/or confirm and verify quantities for repaving project of the specific bid sheet.
- D. Contractor to follow specifications stringently regarding job completion date and quoted bid price.
- E. Put City provided risers on all sewer manholes and valve boxes.
- F. Widen spreader gate two (2) feet at driveways.

Required attachments below

ATTACHMENT 1 - Proposal Title Sheet

DATE: _____

I/we _____

the undersigned, do hereby propose to furnish the City of Tallapoosa, a H.H. Parking Repaving Proposal, in accordance with all terms and specifications contained herein:

Contractor Information	
Business Name	
Sole proprietorship?	<i>Circle One</i> YES / NO
Partnership?	<i>Circle One</i> YES / NO
Corporation?	<i>Circle One</i> YES / NO
CSLB Contractor #	
DIR License #	
List Legal Names of the Company	
Total Number of Employees	
Point of Contact	
Name	
Phone Number	
Email	
Signature & Title	

ATTACHMENT 2 – Project Bid Form

Bid Overview

PROJECT INFORMATION			MATERIALS	Weight	UNIT	EST QUANTITY	UNIT COST	TOTAL COST
Units	Parking Lot	Entrance Path	Traffic Control: IN	1		1		
			Recycled LEVELING	41	TONS	41		
Length (ft)	65	200	Recycled 9.5 MM	87	TONS	87		
Width (ft)	120	18						
Sq Footage	7800	3600	Bituminous Tackcoat	Included	GALS			
Sq Yards	867	400	Single W stripe	N/A	LM			
Helton Howland Parking			Double Y Stripe	N/A	LF		BID TOTAL	\$ -

CONTRACTOR REQUIREMENTS AND REGULATIONS

1. SEE SPECIAL CONDITIONS OF RFP IN BID PACKET
2. CHANGES TO QUANTITIES SHALL BE HIGHLIGHTED AND INCLUDE REASONING